



# Minutes

Board of Directors Annual Meeting  
Darling Residence  
Richmond, Texas  
July 19-20, 2013

## Attendees:

Tomia Austin  
Kelly-Ann Clarke  
Devard Darling  
Cicely Darling

Georgia Keating  
Naomi Miller  
Robert Mills

**Welcome.** Devard opened with a prayer and called the meeting to order at 3:40 p.m. July 19, 2013.

## Unfinished Business.

**Review Elections/Appointments.** Former Board member, Bobby Darnell, will be notified via mail of his position termination. Amy Malone, resigned in February 2013; a letter of thanks will be send via mail. Georgia Keating was voted in by unanimous vote via conference call in May 2013. The following recommendations were made for the one remaining vacancy and will be recruiting in the order listed:

- Jammy Kiggundu - recommended by Devard and Cicely Darling
- Barbara Pratt - Tomia Austin
- CE Rhodes - Kelly-Ann Clarke

## Assigned Tasks:

Create Restricted Area on Website - Tomia

Accounting Forms - Georgia

Reporting Forms (President, Vice President, Secretary, Treasurer, Committee Chair, E.D.) - Kelly-Ann

Board Member Kit - Kelly-Ann

Letters (Removal, Inclusion, Thank you) - Kelly-Ann

Conflict of Interest Policy - Kelly-Ann

## Secretary Report.

**Approval of the Minutes.** Kelly-Ann moved to accept the February 2013 Annual Meeting Minutes as presented. Georgia seconded the motion. **RESOLVED, by unanimous vote that the February 2013 Annual Meeting Minutes be accepted as presented.**

## Treasurer Report.

**Revenue & Expenses.** Naomi reported \$19,389 in assets as of July 18, 2013; of which \$18,569 is liquid. Accounting for the DDD Scholarship Awards Dinner/Auction and DDDFBC is incomplete subsequently not reflected in these numbers. Tomia estimates an additional \$9000 in outstanding bills as a result of these events.

## Budget.

Cicely moved to add \$250 to the Executive Director's monthly stipend for a total of \$750 effective immediately for 6 months. Kelly-Ann seconded the motion. **RESOLVED, by unanimous vote that the Executive Director be paid \$750 per month for 6 months.**

Kelly-Ann moved to change the As One Foundation fiscal year from March 1 to February 28 to January 1 to December 31. Georgia seconded the motion. **RESOLVED, by unanimous vote that As One Foundation fiscal year shall be January 1 to December 31 effective January 1, 2014.**

Kelly-Ann moved to add the treasurer, currently Naomi Miller, to all US bank accounts. Georgia seconded the motion. **RESOLVED, by unanimous vote that the foundation Treasurer shall be added to all US bank accounts in As One Foundation's name.**

Kelly-Ann moved to accept the budget as presented (see attachment A). Naomi seconded the motion. **RESOLVED, by unanimous vote that the As One 2014 Budget shall be as presented in attachment A.**

Georgia moved to report the Silent Auction and Darling Dash as our two tax-exempt events for fiscal year 2014. Kelly-Ann seconded the motion. **RESOLVED, by unanimous vote that the Silent Auction and Darling Dash be reported as the foundation's two tax-exempt events.**

#### **Assigned Tasks:**

Send copy of Budget to Board - Naomi

Notify CPA of Fiscal Year Change - Devard

#### **Committee Chair Reports.**

**As One Bahamas/Camp.** Devard reported the camp was a success. There were 62 children that registered, 3 financial sponsors, and several in-kind sponsors. We had 8 teams with 5 coaches from the Bahamas Flag Football league and two NFL players.

**Operation Hydration.** Tomia reported a total of 12 awareness presentations, including Operation Hydration small group training program, large group/assembly keynote speaker engagements, and community health fairs. In pre-test, post-test distributions, we are seeing a 98% increase in awareness among participants. Tomia also reported in addition to the \$17,500 grant from NFL Charities, we received a \$250 donation to the program.

**Darling Dash.** Tomia reported there was an increase in registered participants, but less participants on race day. Georgia reported that logistically the site was set up better, however, there were still some issues dealing with site availability early in the morning during set up. Tomia reported there will be some changes on the online form, but otherwise it is a good registration tool. Event Bright is perfect for our events and we will continue using them.

**Scholarship Awards Dinner and Auction.** Tomia reported \$7600 in revenue from the dinner and auction. 20 of 49 auction items were sold for a \$2670 total auction income. There were 18 scholarship applicants and 7 \$1000 winners. There were a total of 8 tables of which 54 tickets were purchased. Robert and Tomia reported marketing the event thru our As One e-mail blast, Fort Bend Administration email list, and the Fort Bend Community newsletter.

#### **Assigned Tasks:**

Notify Board, Executive Director, and Chairs of reporting requirement 1 month prior to meetings - Cicely

#### **Board Member Election/Appointment.**

**Foundation Officers.** Cicely moved to elect Georgia as the Vice-President. Robert seconded the motion. **RESOLVED, by unanimous vote that Georgia shall be the Vice-President of the As One Foundation.**

Devard appointed the following additional officers:

Sergeant at Arms - Cicely

Parliamentarian - Kelly-Ann

Devard called for a dinner break at 6:30 p.m.

Devard called the meeting to order at 8:10 p.m.

**Committee Chairs.** Georgia moved that we remove As One Bahamas as a committee and make it a separate entity of the As One Foundation. Naomi seconded the motion. **RESOLVED, by unanimous vote that As One Bahamas be removed as a committee and added as a separate entity of the As One Foundation.**

Kelly-Ann moved to make Dennis Darling and Wynsome the co-chairs of As One Bahamas and Cicely the Director of the Devard and Devaughn Darling Football Camps. Georgia seconded the motion. **RESOLVED, by unanimous votes that Dennis Darling and Wynsome serve as the co-chairs of As One Bahamas and Cicely as the Director of the Devard and Devaughn Darling Football Camps.**

Naomi moved to make Tomia chair of Operation Hydration committee. Kelly-Ann seconded the motion. **REVOLVED, by unanimous vote that Tomia serve as the Chair of Operation Hydration committee.**

Cicely moved to make Kelly-Ann the chair of the Darling Dash committee. Naomi seconded the motion. **RESOLVED, by unanimous vote that Kelly-Ann serve as the chair of the Darling Dash committee.**

Georgia moved to separate the Scholarship Awards Dinner and Auction into two separate events and committees. Robert seconded the motion. **RESOLVED, by unanimous vote that the Scholarship Awards Dinner and Auction be separated into a Scholarship Award committee and Auction committee.**

Georgia moved to make Bill Robinett and Georgia co-chairs of the Silent Auction and Robert and Naomi co-chairs of the Scholarship Awards committee. Kelly-Ann seconded the motion. **RESOLVED, by unanimous vote that Bill Robinett and Georgia serve as co-chairs of the Silent Auction and Robert and Naomi serve as the co-chairs of the Scholarship Awards committee.**

#### **Committee Planning.**

**DDD Football Camp.** See attachment B.

**Operation Hydration.** See attachment C.

**Scholarship Awards.** See attachment D.

Devard called a Recess at 10:48 p.m. on July 19, 2013.

Devard called for a motion to continue the meeting where we left off at 8:49 a.m. on July 20, 2013. Georgia moved; Robert seconded the motion.

**Darling Dash.** See attachment E.

**Silent Auction.** See attachment F.

#### **New Business.**

##### **Marketing.**

- **Operation Hydration Presentation.** Tomia presented the Operation Hydration classroom/small group training presentation for the board to critique.
- **Role Playing.** This item has been tabled for discussion at the next board meeting.
- **Share Your Mind, Inc. presented by Robert Nsiah.** Share Your Mind (SYM) is a small non-profit out of Atlanta, Georgia. The mission of SYM is to educate the world's communities through the use of relationships and technology to enhance the availability, convenience, and legitimacy of knowledge and information. Tomia will continue to communicate with Robert to see if there is some value in a working relationship.

#### **Open Forum.**

**Calendar.** Georgia moved to accept the calendar dates as set (see attachment G). Naomi seconded the motion. **REVOLVED, by unanimous vote to accept the calendar dates as set.**

**Next Meeting.** Cicely announced the next meeting set for October 20 at 8 p.m. via conference call.

**Adjourn.** Kelly-Ann moved to end the July 2013 Annual Meeting. Naomi seconded the motion. **RESOLVED, by unanimous vote to end the July 2013 Annual Meeting.**

Devard adjourned the meeting at 6:20 p.m.